COMMERCIAL ROOFING ADVISORS

AMERICA 250

COMMERCIAL ROOF REPAIR

LOCALIZED ROOF FASTENER REPAIR

Commercial metal-roof repair proposal

St. Petersburg, Florida

PUBLIC EDITION | Proposal example; construction not established

PROPOSAL

#CRA-95N-102926 / October 29, 2026

Proposal Letter

October 29, 2026

St. Petersburg, Florida

Commercial Roofing Advisors is pleased to present this proposal for the targeted metal-roof repair at , St. Petersburg, Florida . The following pages describe the work limits, included materials, price and authorization terms.

Localized fastener replacement in the marked leak area of the existing through-fastened PBR metal roof. Panel replacement is not included.

The lump-sum price for the described work is , plus applicable sales tax. Labor, materials and cleanup for the listed scope are included. Site access and the work schedule will be coordinated before mobilization.

We appreciate the opportunity to support your properties and are available to review the scope and answer any questions.

Sincerely,

Josh Tabor
Operations Manager
Commercial Roofing Advisors
commercialroofingadvisors.com

Project Scope

1 AREA
LOCALIZED REPAIR

PBR
EXISTING PANELS

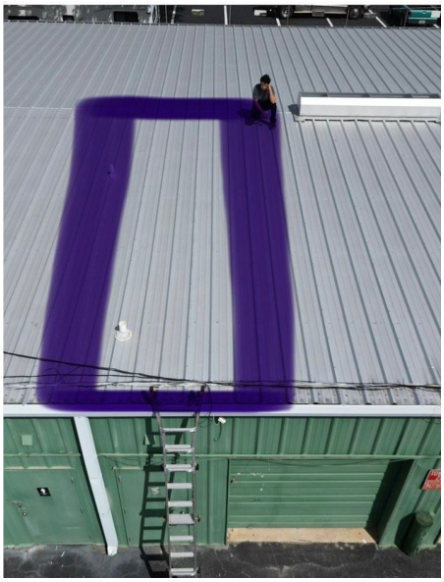
EPDM
NEW SEALING WASHERS

Repair Limits

Localized fastener replacement in the marked leak area of the existing through-fastened PBR metal roof. Panel replacement is not included.

Included Work

- Remove the existing through-fasteners within the marked repair area.
- Install new oversized self-drilling fasteners with new EPDM sealing washers at each replacement location.
- Seat each fastener to proper washer compression without over-driving.
- Clean metal shavings from the panel surfaces and leave the work area clean.
- Document and report additional conditions found during the repair, with photographs.



Marked repair area at .

Pricing and Proposal Basis

Included Repair	Amount
Localized removal and replacement of the through-fasteners in the marked leak area with new oversized fasteners and EPDM washers, proper washer seating, cleanup and photo documentation.	
Total Lump-Sum Proposal	

Applicable sales tax is additional and is not included in the amount above.

Scope and Coordination

- Work is limited to the marked repair area shown in this proposal; no whole-roof refastening or panel replacement is included.
- The current repair addresses the failed fasteners and washers in this localized section.
- Additional conditions or work outside this scope will be documented and priced for written approval before proceeding.
- Work will be performed during normal working hours, subject to suitable weather and safe access.
- Schedule and payment terms will be confirmed in writing before mobilization. Permit requirements and any associated fees will be confirmed before authorization.
- Proposal pricing is valid through November 18, 2026.

Not Included

- Panel replacement or repair outside the marked area.
- Interior finishes, insulation, electrical or structural work.
- Any work not expressly described in this proposal.

What You Need to Know

Commercial Roofing Advisors would like to thank you for choosing us. We hold ourselves to the highest standard while assisting with the work described in your proposal.

During the Restoration of Your Property

Noise will be a constant; please expect pounding from hammers and other tools. Remove all loose items from shelves, walls, cabinets, and other areas.

If required, waste containers and materials will be placed in a designated staging area coordinated with the property's authorized representative. Any alternate arrangements must be documented in the agreement.

Site Conditions That Are Hidden

Some plumbing, electrical, heating, and A/C companies, as well as builders and remodelers, will install their wiring and/or tubing in areas that expose them to damage and may cause them to be damaged during the restoration process. Commercial Roofing Advisors is not responsible for any damage to those items if the company that installed those items did not properly install and/or protect them from potential damage.

Commercial Roofing Advisors will only perform those repairs that are written/listed on the contract. There are no verbal agreements; therefore, no work will be done from verbal agreements.

Client's Initials: _____

Additional Information

1. This proposal is for completing the order as described. This proposal is based on Commercial Roofing Advisors' evaluation and does not include additional labor which may be required should any unforeseen problems arise after work has commenced. No verbal agreement will be honored.

2. Any modifications to the terms and conditions of this contract must be in writing and approved by Commercial Roofing Advisors.

3. Any amendments to this agreement must be in writing, dated, signed, and approved by Commercial Roofing Advisors.

4. Commercial Roofing Advisors is not held liable for any damages during the fulfillment of the order unless directly caused by Commercial Roofing Advisors.

5. All project commencement and completion dates are variable due to weather or any condition preventing production. Commercial Roofing Advisors is not held liable for delays beyond Commercial Roofing Advisors' control. Commercial Roofing Advisors is not held liable for the failure of performance due to labor issues, strikes, weather, inability to obtain materials from usual sources, or any other circumstances beyond the control of Commercial Roofing Advisors.

6. The client is responsible for any hazardous condition or materials and shall notify Commercial Roofing Advisors of the presence of any hazardous condition prior to the commencement of the project.

7. Commercial Roofing Advisors is not responsible for ensuring satellite dishes are functional in signal upon completion of the project.

8. The work stated on the contract is the full extent of the work contracted.

Client's Initials: _____

Commercial Roofing Advisors

Acknowledgement: _____ Date: _____

Acceptance and Authorization

By signing below, the parties acknowledge and accept the scope, proposal basis, assumptions, exclusions, client information, additional information, and lump-sum amount plus applicable sales tax described in this proposal. Work may be scheduled after written acceptance and final coordination of access, field conditions, schedule, and payment terms.

Project	Proposal Amount
Localized Metal Roof Fastener Repair	

Proposal Number: CRA-95N-102926

Proposal Date: October 29, 2026

Project Site: , St. Petersburg, Florida

ACCEPTED BY CLIENT

Signature

Printed Name / Title

Date

ACCEPTED BY CONTRACTOR

Signature

Printed Name / Title

Date

Commercial Roofing Advisors
commercialroofingadvisors.com